

# Windsor Photographic Society Constitution

as modified by a resolution at the Annual General Meeting  
of the Windsor Photographic Society on 12<sup>th</sup> June 2017

**1. Name.** The club shall be called the Windsor Photographic Society

**2. Membership.** Membership is open to any person, amateur or professional, who is interested in practising photography. Members are expected to conduct themselves in a manner which does not cause harm to the Society or its members. Acceptance and/or continuation of membership is at the sole discretion of the Committee.

**3. Objects and Society Meetings.** The Society shall be a non-profit organisation for the benefit of the membership as a whole. The objects of the Society shall be to promote the practice of photography, and to organise lectures, demonstrations, exhibitions etc. The Society year shall be divided into three terms, approximating to the school year, during which meetings shall be held weekly.

**4. Subscriptions.** The annual subscription shall be an amount as determined from time to time by the Annual General Meeting or by a Special General Meeting. In addition the following special rates shall apply:

- **Approximately 70%** of the normal subscription for students with a valid student ID card, as determined by the committee.
- **Approximately 50%** of the applicable annual subscription for any member joining the Society **on or after 1st March, as determined by the committee.**

Only paid-up members are eligible to enter Society competitions, exhibitions, etc. and to use the Society's facilities, including the darkroom.

**5. Organisation and Management.** The Committee shall consist of a maximum of 13 persons elected by the membership as shown below:

Chairman; Honorary Secretary; Honorary Treasurer; Internal Competition Secretary; External Competition Secretary; Programme Secretary; Membership Secretary; Publicity Officer; Webmaster; and up to four General Committee Members. A Vice-Chairman shall be elected by the incoming Committee from amongst the new Committee Members.

The election of all Committee members with the exception of the Vice-Chairman shall take place once a year at the Annual General Meeting. Five members shall constitute a quorum. All paid-up members are eligible for election. Nominations in writing shall be received up to the commencement of the AGM. All nominations shall have a seconder, and the signed agreement of the nominee.

The committee has the prerogative to co-opt a club member to the committee for a specific purpose, this will normally be a non-voting member except where the co-option is to replace a committee member unable to continue with the role as appointed.

**6. Annual General Meeting.** The AGM of the Society shall be held in the month of June. The business shall include: Minutes of the previous Annual General Meeting, Chairman's Report, Audited Statement of Accounts and Balance Sheet, establishment of the subscription rate for the coming year; voting on any resolution that has been proposed and seconded, subject to the notice requirements of Clause 9 herein, the Appointment of an Auditor for the Accounts of the following year and the Election of Officers and other Committee Members.

**7. Special General Meetings.** A Special General Meeting shall be held if deemed necessary by the Committee, and shall also be called at any time upon receipt of a requisition addressed in writing to the Honorary Secretary from no fewer than three paid-up members, such requisition to state the object of the proposed meeting.

**8. Committee Meetings.** The elected Committee shall hold meetings through the course of the year as and when deemed necessary by the Chairman, to conduct and control the activities and business of the Society. At the first Committee Meeting after the AGM the Committee shall also elect a Vice Chairman from within the members of the Committee.

**9. Notice of Meetings.** Notification of General and Committee Meetings shall be made at least 21 days before the date of the meeting to all members entitled to attend, and state the business which is to be transacted.

**10. Alteration of the Constitution.** The Constitution may be altered at any Annual General Meeting or Special General Meeting, subject to the required notice in Clause 9 herein having been given, by two thirds of the votes cast.

**11. Dissolution.** The Society may be dissolved only by three-quarters of the members present at a Special General Meeting called for that purpose. Such a meeting shall appoint a Liquidator and decide on the disposal of all Society funds and assets.

Signed:.....Date: 12<sup>th</sup> June 2017

Nicholas Warner – Chairman