## Using Lightroom to resize and name images for competitions

- Open Lightroom in Library mode
- Select an image to be resized and named
- Click on Export at the bottom lefthand side of page
- This will open a page which looks like the document below and separately attached

Export 1/s       Hard Drive         etet:       Export One File         Lightroom Presets       Google         Helicon Focus       Custom Name         User Presets       Custom Text: (58) Diama Moss, Bubbishgg         Extensions:       Color Space: RGB         Image Format:       FFG         Color Space:       RGB         Image Sizing       Resource to Fit:         Video       Vision         Vision       He izoo         Vision       <	-			
exet Econt Dre File  Lythtroom Presets  Googie Helicon Focus User Presets  User Presets  User Presets  Video  Vide	Exp	o: Hard Drive		
Lightroom Presets Google Helicon Focus User Presets User Presets Video	eset:	Export One File		
Watermarking       Remove         Add       Remove	<ul> <li>Lightroom Presets</li> <li>Coogle</li> </ul>	▼ File Naming		I
<ul> <li>User Presets</li> <li>Lustom Text: 658_Dana Moss_Rubbish.jpg</li> <li>Extensions: Lowercase </li> <li>Video</li> <li>Video</li> <li>Video</li> <li>Image Format: PE6</li> <li>Quality:</li> <li>100</li> <li>Color Space: gRGB</li> <li>Umit File Sze To: 00 K</li> <li>Vindeo</li> <li>Video</li> <li>Video <li>Video <li>Video</li> <li></li></li></li></ul>	<ul> <li>Helicon Focus</li> </ul>	Rename To: Custom Name	~	
Example: 658_Diana Moss_Rubbish_tog       Extensions: invercase v         Image Format: PEG       Quality:	User Presets	Custom Text: 658_Diana Moss_Rubbish Start Number:		
Video         Visite Settings         Color Space:         SR3         Visite Set To:         Visite Keywords as Lightroom Herarchy         After Export:       Do nothing         After Export:       Do nothing         Application:       Choose on explication		Example: 658 Diana Moss Rubbish.jpg Extensions: Lo	owercase 🗸	
File Settings          Image Format:       PEG       Quality:       100         Color Space:       RGB       Limit File Size To:       100         Color Space:       RGB       Don't Enlarge         W:       1600       H:       200       pxels         V Output Sharpening       Resolution:       240       pxels       Resolution:         V Hetadata         Remove Decaol Info       Remove Locaton Info         Whete Keywords as Lightroom Herarchy       Watermarking       Nowatemark         V Host-Processing       After Export:       Donathing          Add       Remove       Crosse on application       * Choose       *		h Midaa		1
Image Format:       PEG       Quality:       100         Color Space:       @G8       Imit: File Size To:       100       K         V       Image Sizing       Imit: File Size To:       100       K         V:       1600       H:       1200       pxcels       Resolution:       240       pxcels per inch       V         V:       1600       H:       1200       pxcels       Resolution:       240       pxcels per inch       V         V:       1600       H:       1200       pxcels       Resolution:       240       pxcels per inch       V         V:       1600       H:       1200       pxcels       Resolution:       240       pxcels per inch       V         V:       1600       H:       1200       pxcels       Resolution:       Standard       V         V:       1600       H:       1200       pxcels       Remove Location Info       Nowstermark         V:       Metadata       V       Nowstermark       Nowstermark       V       Post-Processing         After:       Export:       In nothing       V       In nothing       V       V       Otroose       V         Add       Remove		₽ Video ▼ File Settings		н
Image Formatt       PEG       Quarry       100         Color Space:       RCB       Limit File Sze To:       100       K         V       Image Sizing       Resize to Fil:       Width & Height       Oon't Enlarge         W:       1600       H:       1200       pixels ver neh       V         V       Output Sharpening       Sharpen For:       Screen       Amount:       Standard       V         V       Metadata        Remove Person Info       Remove Location Info       Write Keywords as Lightroom Herarchy         V       Watermarking       No watermark         V       Post-Processing           Add       Remove       Application:       Choose on application       Choose				1
Color Space: #KGB  Color Space: #KGB Color Space		Image Format: IPEG VQuality:	100	H
V Image Sizing         @ Resize to Fit:       Wdth & Height         W:       1600         H:       1200         pixels       Resolution:         240       pixels per inch         W:       1600         H:       1200         pixels       Resolution:         240       pixels per inch         W:       1600         H:       1200         pixels       Resolution:         Z       Add		Color Space: gRGB V DLimit File Size To: 100 K		H
V Image Stzing         @ Resize to Fit:       Width & Height         W:       1000         W:       1200         pixels       Resolution:         240       pixels per inch         V       0utput Sharpening         @ Sharpen For:       Screen         Y       Metadata         Include:       Al Metadata         @ Remove Person Info       Remove Location Info         Witte Keywords as Lightroom Herarchy       No watermarking         No watermarking       No watermarking         After Export:       Do nothing         After Export:       Choose on application				1
Add       Remove		▼ Image Sizing		1
W: 1600       H: 1200       pixels v       Resolution: 240       pixels per inch v         V Output Sharpening       Sharpen For:       Screen       Amount:       Standard       v         V Metadata       Include:       Al Metadata       v       e       Remove Person Info       Remove Location Info         Write Keywords as Lightroom Hierarchy       Indude:       After Export:       Do nothing       v         Add       Remove       Application:       Choose on application       v       Choose		Resize to Fit: Width & Height  Con't Enlarge		
V Output Sharpening         Sharpen For:       Screen         Metadata         Include:       All Metadata         Inc		W: 1600 H: 1200 pixels V Resolution: 240 pixels pe	rinch 🗸	H
Volupit Sharpening     Sharpen For: Screen      Amount: Standard      Metadata      Include: All Metadata     @ Remove Person Info     @ Remove Location Info     @ Write Keywords as Lightroom Herarchy      Watermarking     No watermark      Post-Processing     After Export: Do nothing     After Export: Do nothing     Application: Choose on application      Add Remove				đ
Sharpen For: Screen      Amount: Standard      Metadata      Include: All Metadata     Remove Person Info     Remove Person Info     Write Keywords as Lightroom Hierarchy      Watermarking     No watermark      Post-Processing      After Export: Do nothing     After Export: Do nothing     After Export: Choose an application      Add Remove		• Output snarpening		1
Metadata         Include:       Al Metadata         @ Remove Person Info       Remove Location Info         Write Keywords as Lightroom Hierarchy         > Watermarking       No watermark         Y Post-Processing         After Export:       Do nothing         Y       Application:         Choose on application       Choose		Sharpen For: Screen   Amount: Standard	<u></u>	H
Include:       Al Metadata         @ Remove Person Info       Remove Location Info         Write Keywords as Lightroom Hierarchy       No watermark         > Watermarking       No watermark         Y Post-Processing       After Export:         After Export:       Do nothing         Application:       Choose on application		▼ Metadata		ų
Remove Person Info       Remove Location Info         Write Keywords as Lightroom Hierarchy       Write Keywords as Lightroom Hierarchy         Watermarking       No watermark         Post-Processing       After Export:         After Export:       Do nothing         After Export:       Do nothing         After Export:       Choose on application		Indude: All Metadata		H
After Export: Do nothing   After Export: Choose on application  Add Remove		🕑 Remove Person Info 🛛 Remove Location Info		H
Matermarking     No watermarking       Post-Processing       After Export: Do nathing       After Export: Choose on application		Write Keywords as Lightroom Hierarchy		H
Post-Processing     After Export: Do nothing     After Export: Choose on application     Add Remove		▶ Watermarking	No watermark	d
After Export: Do nothing   Application: Choose on application  Add Remove		▼ Post-Processing		1
Add Remove		After Export: Do nothing	~	1
Add Remove				H
	Add Remov	Application: Choose an application	Choose	÷
	Plug-in Manager			

- Working down the page
  - <u>Export Location</u> 'Same folder as original photo' there are other options but always somewhere it's easy to find. I always put mine in Pictures folder.
  - File Naming Important as the projection software only accepts a particular style.
  - ✓ Rename To
  - ✓ Select 'Custom Name'

- Custom Text Important, as this will help identify your image and it will be ready to upload to the website. The underscores are particularly important. The format is Member no. \_Member Name\_Title
   e.g. 658\_Diana Moss\_Rhubarb
- Video (not Used)
- File Settings Image format must be jpg. And Colour Space must be sRGB
- Image Sizing Click 'Resize to Fit'
  - Enter 1600 for Width and 1200 for Height. Lightroom will resize Landscape or Portrait appropriately.
- Output Sharpening Click 'Sharpen For' Screen. Standard Amount.
- <u>Metadata</u> (not used)
- <u>Watermarking</u> (not used)
- Post-Processing After Export 'Do Nothing

Right at the bottom of the page below my blue mark is the EXPORT button to click.